Policy Level: BOARD POLICY	Descriptor Code: JGCD	Rescinds Code:
Descriptor Term: MEDICATION		Effective Date: June, 2001

It is the policy of the Fayette County School District that the administration of medication by the staff members of the Fayette County schools to students shall be permitted if it is not feasible for the parent or legal guardian to administer the medication at home. In the event the administering of medication to a student during school hours is necessary, each school will provide appropriate control and assistance in the administration of the medication.

1. The principal or staff member designated by the principal shall be responsible for administering or assisting the student in self-administration of medication, documentation of administration of medication, and storage of all medications in a locked cabinet.

2. The parent or legal guardian must complete and sign a *School Medication Authorization* for administration of any medication at school detailing the student's physician, medication's name, dosage, and frequency. For a prescribed medication or homeopathic medication/supplement, a duly-licensed, Georgia physician must also sign the *School Medication Authorization or Health Care Plan* detailing the medication's name, dosage, time of administration, and potential side effects. The medication will be administered only in accordance with the written instructions from the prescribing physician. The parents or legal guardians shall authorize the staff member assisting with the administration of medication to correspond directly with the student's physician in the event the staff member deems it appropriate or necessary. The parent/guardian should also be contacted as soon as possible if this should occur. Only medical information related to this instance shall be discussed.

3. A parent or legal guardian or other designated adult must bring all medications, accompanied by the School *Medication Authorization or Health Care Plan*, to the school clinic. In the event that a parent or legal guardian cannot bring the medication to school, it is the parent or legal guardian's responsibility to notify the school. The principal or staff member designated by the principal can give approval for the student to transport the medication and *School Medication Authorization or Health Care Plan* to school before the beginning of the school day.

4. All over-the-counter and prescription medications must be ~~FDA approved and~~ in their original containers with unexpired dates and labeled in English. Prescription medications must be clearly labeled with the physician's name, medication's name, strength, dosage, date, time for administration, and dispensing pharmacy. Prescription medication at school shall be limited to no more than a 30-day supply. Parent or legal guardian must provide over-the-counter medications to the clinic. Homeopathic medications/supplements will only be accepted if the *Medication Authorization or Health Care Plan* is signed by a physician.

5. Under certain circumstances, a student who has a serious medical condition (i.e. asthma, diabetes, or allergic reaction) may be granted permission to carry medication (such as inhaler, glucose tablets, Epinephrine injection, or internal insulin pump) on his or her person. Such permission will only be granted in response to a written statement from the student's physician and parent or legal guardian that such a need exists based on a serious medical condition on a completed and signed *School Medication Authorization or Health Care Plan.*

6. All over-the-counter and prescription medication or homeopathic medication/supplement require an appropriate completed and signed *School Medication Authorization or Health Care Plan by a* parent or legal guardian and/or physician for each new school year or whenever there are changes in the student's medication to be administered at school.

7. Any student not complying with this policy and possessing any medication (prescription or over-the-counter medication or homeopathic medication/supplement) on the school campus shall be subject to discipline as set forth in Fayette County School's Student Code of Conduct policy.

ADOPTED: March 17, 1980
REVISED: June 17, 1985; July 13, 1998; June 18, 2001; July 31, 2007; May 17, 2011
Board of Education of Fayette County